Outline of HOA application (Update):

* + - 1. User (Homeowner) Portal
         1. Request for work approval, work type

Home Exterior work

Light fixture replacement

Painting

Home additions

Patio/Deck

Mailbox Replacement

Driveway changes

Door replacement

Pathway alterations, including path to front door

Window replacement

Seasonal Decorations

July 4th

Halloween

Thanksgiving

Christmas

Yard / Landscape

Fence addition/alteration/removal

Decorations

Watering system alterations

Home interior changes

Wall alterations

Interior/Exterior

Change of materials

Wood/Stone/Stucco/Siding

Structural Changes

Adding/Removal of interior walls

Room alterations

Size changes

Removal

Purpose changes, electrical/plumbing

Ceiling Changes

Texture/Material Changes

Electrical

Alterations

Removal/Re-routing

Replacement

Additions

Plumbing

Adding/Removing

Re-routing

* + - * 1. Required information for work

Home owner name/unit number

Contact information

Email

Phone

Request

Selection of predefined list of work

Select other to request work not on list

Request comments for explanation

Upload images/documents as necessary

Contractor Name, requested on pre-approval

Contact information

Licenses of contractors

Type, Yard/General/Electrical/Plumbing

Intended date of work, requested on pre-approval

Status update

Notification that work is complete

Upload images of completed work

Cancel request

* + - 1. HOA Approval Board portal
         1. View Requests for work
         2. pre-approval/approval

Comments for communication before/after pre-approval

Upload documentation for reasoning if not approved

* + - * 1. Maintain calendar for scheduled work, security/safety of community

Connected to community calendar

Unit number of work to be done

Nature of work

* + - * 1. Status level/report

Status level

Not approved - red

In review - purple

Pre-approved – yellow

In progress – orange

Approved – green

Complete – blue

Status report

Generated for review

Unit of work

Contact information

Status level

Dates of work

Contractor

Contact information

* + - * 1. Email notification to HOA board and Home Owner on status updates

In review

Pre-approval

Approval

Comment

Status report